

(2015-16)

# Staff Meeting

At: 04/09/15

A department meeting chaired by Smt. P. Mangamma held on 7/9/15 and the following resolutions were made.

1. Work distributed between both the staff members equally as shown below.

Work load	Theory	Practicals
I B.Sc (MPC & MPCs)	4	3 + 3 = 6
II B.Sc (MPC & MPCs)	4	3 + 3 = 6
III B.Sc (MPC & MPCs)	6	6 + 6 = 12
	14	24

Total theory periods = 14 hours  
Total practical periods = 24 hours. } 38 hours/week

Topics allotted to each staff members (Theory).

Smt. P. Mangamma

1. Numerical Analysis
2. Abstract Algebra & Real Analysis.

Smt. B. Padmarathi

1. Differential Equations & Solid Geometry.
2. Linear Algebra & Vector Calculus

Signatures.

P. Mangamma

B. Padmarathi

# Staff Meeting.

Dt:- 2/11/15

A department meeting convened by Smt. P. Mangamma and following resolutions were made.

## Resolutions:-

1. It is resolved to arrange for the Guest Lecture.
2. To conduct Student Seminars.
3. To Assign projects for Students.
4. To conduct Unit tests, Quarterly, Half-yearly exams.
5. To Concentrate on the thorough completion of syllabus.

Signatures

P. Rang

B. Padmavathi



# Staff Meeting.

Dt:- 5/2/16

A department meeting chaired by Smt. P. Mangamma held and following resolutions were made.

## Resolutions.

1. Preparing the students for practicals
2. Organizing the field trip.

Signature

P. Mangamma

B. Padmavathi

# Staff Meeting.

Dt: 4.3.16.

A department meeting was held in the department of Mathematics and the following resolutions were made.

1. Resolved to Certify records.
2. Make arrangement for the practicals.
3. Give model question paper for both theory and practicals.

Signatures

P. Rang

B. Padmarathi



2016-17.

## Staff Meeting.

Date: 15/6/16

A department meeting chaired by Smt. P. Mangamma held on and the following resolutions were made.

1. Work distributed between both the staff members equally as shown below.

Work load	Theory	A.S.	Practicals
I B.Sc (MPC & MPC)	4		3+3=6
II B.Sc (MPC & MPC)	4	3+3	3+3=6
III B.Sc (MPC & MPC)	6		6+6=12
	<u>14</u>	<u>6</u>	<u>24</u>

Total theory periods = 20 }  
Total practical hours = 24 } 44 hours/week.

Topics allotted to each staff members (Theory).

- |                                     |                                      |
|-------------------------------------|--------------------------------------|
| Smt. P. Mangamma                    | Smt. B. Padmavathi.                  |
| 1. Numerical Analysis               | 1. Differential Equation             |
| 2. Abstract Algebra & Real Analysis | & Solid Geometry                     |
| 3. Analytical Skills                | 2. Linear Algebra & Vector Calculus. |

Signatures.

P. Mangamma

B. Padmavathi

## Staff Meeting.

10/11/16

A Department meeting chaired by Smt. P. Mangamma d/in mathematics held in the department of mathematics and following resolutions were made.

1. Preparing the students for practicals
2. Resolved to give important questions to students for practicals and theory.
3. To certify records
4. Make arrangement for the practicals.
5. To Give model question paper for both theory and practicals.
6. To organize field trip.

Signatures.

P. Rang

B. Padmavathi



(2017-18)

Date

## Staff Meeting

16/6/17

A Department meeting was held on in the Department of Mathematics and the following resolutions were taken.

(1) It is resolved maintain teaching notes, academic diaries, Annual academic plans, marks registers and also to complete the syllabus as per the annual plan.

(2) The work load is equally distributed among two staff members as shown below.

<u>Work load</u>	<u>Theory</u>	<u>Practicals</u>
I BSc (MPC & MPCs)	$4+4=8$	$3+3=6$
II BSc (MPC & MPCs)	$4+4=8$	$3+3=6$
III BSc (MPC & MPCs)	$6+6=12$	$6+6=12$
	<u>28</u>	<u>24</u>

Total theory = 28 Hrs

Total practical = 24 Hrs

Signatures.

P. Rang

B. Padmavathi

## Staff meeting.

10/8/17

A meeting was held in the department of mathematics and the following resolutions were made.

(1) It is resolved to give important questions to students and to conduct mid examination as per the schedule given by the CCE and post the marks in the internal marks register of the department.

(2) Reviewed the coverage of syllabus

(3) Resolved to give assignments and conduct Student Seminars.

Signatures.

P. Ravi

B. Padmavathi



12/9/17

# Staff meeting

12/9/17

A department meeting was held on 12/9/17 and the following resolutions were made.

1. It is resolved to prepare the students for the semester practical examinations.

2. It is resolved to give model question paper and the important questions for both theory and practical exams.

3. To make preparation for the conduction of practical examinations.

Signatures.

P. Rang

B. Padmavathi

# Staff meeting.

7/12/17

A meeting was held in the department of Mathematics and the following resolutions were made.

(1) It is resolved to maintain Teaching diaries, academic diaries, annual academic plans, marks registers and also to complete the syllabus as per the annual plan.

(2) The work is equally distributed among two staff members as shown below.

(including clusters & AS)

work load	Theory	Practicals
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I B.Sc (MPC & MPu)	$4+4=8$	$3+3=6$
II B.Sc (MPC & MPu)	$4+4=8$	$3+3=6$
III B.Sc (MPC & MPu)	$3+3=6$	$3+3=6$
Clusters (I, II, III)	$3+3+3=9$	$3+3+3=9$
Analytical skills	<u>10</u>	
Total =	41	27

Total theory = 41 hrs } 68 hrs.  
 Total practicals = 27 hrs }

Signatures.

P. Ranga

B. Padmavathi



8/1/18

## Staff meeting

24/1/18

A meeting was held in the department of Maths and the following resolutions were made:

- 1) Resolved to complete the syllabus thoroughly.
2. Organize academic Competition to Students.
3. To conduct mid examinations as per the schedule given by CCE and post the marks in the internal marks register.
4. Resolved to give assignments and conduct Student Seminars.

Signatures.

P. Rang

B. Padmavathi

3/1/18

## Staff meeting.

23/2/18

A department meeting was held in the department of mathematics and the following resolutions were made.

1. It is resolved to organize field trip.
2. Resolved to organize a guest lecture.
3. To conduct second mid exams and post the marks.
4. To complete the projectwork for cluster students.
5. Assign innovative projects and assignments to the students.

Signatures.

P. Rang

B. Patmavathi



8/1/18

Department of Mathematics

(2018-19)

01-07-18

A departmental staff meeting was held on 01-07-2018 to discuss about the workload in the department. Workload of the maths dept. is 52 per/week (68 per/week including clusters & AS). As per the workload is to be handled by a single person Smt. P. Mangamma Gove, it is resolved to request our principal to ask for an extra post (or) a Guest Faculty to meet with the workload.

P. Mangamma  
HOD

Position	Post	Workload
2 = 8+8	8+11+11	(2018 & 2019) 2 19-07-2018
2 = 8+8	2+11+11	(2018 & 2019) 2 19-07-2018

It is resolved in the department of Maths in view of appointment of new guest faculty member V. Sravan, M.Sc. to take some of the classes for I, II, III B.Sc.

P. Mangamma  
HOD

# Staff Meeting

20/7/18

A Department meeting was held on 20/7/18 in the Department of Mathematics and the following resolutions were taken.

(1) It is resolved to maintain teaching notes, Academic Diaries, Annual academic plans, marks registers and also to complete the syllabus as per the annual plan

(2) The work load is equally distributed among two staff members as shown below:

<u>Workload</u>	<u>Theory</u>	<u>Practicals</u>
I. B.Sc (MPC & MPCs)	$4+4=8$	$3+3=6$
II B.Sc (MPC & MPCs)	$4+4=8$	$3+3=6$
III B.Sc (MPC & MPCs)	$6+6=12$	$6+6=12$
	<u>28</u>	<u>24</u>

Total theory = 28 Hrs

Total practical = 24 Hrs

} 52 Hrs

Workload

1. P. Raney HOD

2. V. Srivani



## Staff meeting

02/08/18

A meeting was held in the department of Mathematics and the following resolutions were made.

(1) It is resolved to give important questions to students and ~~to~~ to conduct mid examination as per the schedule given by the CCE and post the marks in the internal marks register of the department.

(2) Reviewed the coverage of syllabus

(3) Resolved to give assignments and conduct student seminars to encourage students.

Signatures of the  
lecturers.

1. P. Flaw JHOD

2. V. Shavani

## Staff Meeting

4/10/2018

A department meeting was held on 4/10/2018 and the following resolutions were made.

(1) It is resolved to prepare the students for the semester practical examinations.

(2) It is resolved to give model question paper and the important questions for both theory and practical exams.

(3) Resolved to make preparations for the conduction of practical examination to be held in the month of October.

Signatures of the  
Lecturers

1. P. Lang

2. V. Pravan



# Staff Meeting

19/11/18

A meeting was held in the department of Mathematics and the following resolutions were made.

(1) It is resolved to maintain Teaching Diaries, Academic diaries, Annual academic plans, marks registers and also to complete the syllabus as per the annual plan.

(2) The workload is equally distributed among two staff members as shown below (including clusters & AS)

<u>Workload</u>	<u>Theory</u>	<u>Practicals</u>
<u>I</u> B.Sc (MPC & MPCs)	$4+4=8$	$3+3=6$
<u>II</u> B.Sc (MPC & MPCs)	$4+4=8$	$3+3=6$
<u>III</u> B.Sc (MPC & MPCs)	$3+3=6$	$3+3=6$
<u>clusters (I, II &amp; III)</u>	$3+3+3=9$	$3+3+3=9$
<u>AS</u>	<u>10</u>	
<u>Total =</u>	<u>41</u>	<u>27</u>

Total Theory = 41 hrs  
Total Practicals = 27 hrs } 68 hrs

Signatures:

1. P. Rang

2. V. Sravani

## Staff Meeting

24/12/2018

A meeting was held in the department of Maths and the following resolutions were made.

(1) It is resolved to conduct mid examination as per the schedule given by CCE and post the marks in the internal marks register of the department.

(2) Reviewed the coverage of syllabus.

(3) Resolved to give assignments and conduct students seminars to encourage students.

Signatures of  
the Lecturers

P. Rang

D. V. Shanani



## Staff Meeting

29/01/2019

A department meeting was held in the department of Mathematics and the following resolutions were made.

(1) It is resolved to organize a field trip to final year students.

(2) It is resolved to organize a guest lecture for the students.

(3) Conduct the second mid exams, valued and post the marks in time.

(4) Resolved to complete the projectwork for the cluster students.

(5) Assign innovative projects and assignments to the students.

Signatures

1. P. Rang

2. V. Sravani

2019-2020

Staff Meeting

10/6/19

A department meeting was held on 10/6/19 in the department of mathematics and the following resolutions were made.

(1) It is resolved to maintain Academic Diaries, Teaching notes, Annual academic plans, marks registers and also to complete the syllabus as per the semester wise plan.

(2) The workload is equally distributed among two staff members as shown in below:

<u>Workload</u>	<u>Theory</u>	<u>practicals</u>
I B.Sc (MPC & MPCs)	$4+4=8$	$3+3=6$
II B.Sc (MPC & MPCs)	$4+4=8$	$3+3=6$
III B.Sc (MPC & MPCs)	$6+6=12$	$6+6=12$
	<u>28</u>	<u>24</u>

Total Theory = 28 Hrs

Total practicals = 24 Hrs

} 52 Hrs

Signatures of the  
Lecturers

1. P. Rang

2. V. Sravani



# Staff Meeting

11/8/19

A meeting was held in the department of Mathematics and the following resolutions were made.

(1) It is resolved to give assignments and conduct student seminars to encourage students.

(2) It is resolved to conduct the mid examination as per the schedule given by the CCE and post the works in the internal marks register of the department.

(3) Reviewed the coverage of syllabus.

Signatures:

1. P. Ramesh

2. V. Sreeram

## Staff Meeting

4/10/19

A meeting was held in the department of Mathematics and the following resolutions were made.

(1) It is resolved to give important questions to students and discuss the model question paper in the classroom to make students competent for the examination.

(2) It is resolved to prepare the students for the semester practical examination.

(3) It is resolved to certify record for the practical examination.

Signatures:

1. P. Manj

2. V. Suvani



## Staff Meeting

4/10/19

A meeting was held in the department of Mathematics and the following resolutions were made.

(1) It is resolved to give important questions to students and discuss the model question paper in the classroom to make students competent for the examination.

(2) It is resolved to prepare the students for the semester practical examination.

(3) It is resolved to certify record for the practical examination.

Signatures:

1. P. Rang

2. V. Suman



# Staff Meeting

17/11/19

A meeting was held in the department of mathematics and the following resolutions were taken.

(1) It is resolved to maintain Teaching Diaries, Academic diaries, Annual academic plans, Marks registers & also to complete the syllabus as per the semester wise plan.

(2) The workload is equally distributed among two staff members:

<u>Workload</u>	<u>Theory</u>	<u>Practicals</u>
I B. Sc (MPC & MPCs)	$4+4=8$	$3+3=6$
II B. Sc (MPC & MPCs)	$4+4=8$	$3+3=6$
III B. Sc (MPC & MPCs)	$3+3=6$	$3+3=6$
Clusters (I, II & III)	$3+3+3=9$	$3+3+3=9$
Analytical Skills	$\frac{10}{41}$	$\frac{\quad}{27}$

Total Theory: 41 Hrs }  
Total Practical: 27 Hrs } 68 Hrs

Signatures:

1. P. Rao

2. J. Srivastava



2020-2021

Staff meeting

22/12/2020

A meeting was held in the department of mathematics and the following resolutions were made.

~~(1) A meeting was held~~

(1) It is resolved to conduct mid examination as per the schedule given by CCE and post the marks in the internal marks register.

(2) It is resolved to give assignments and conduct student seminars.

(3) Reviewed the coverage of syllabus.

Signatures :

Prlang

Dr. V. Shivan

## Staff meeting

03/02/20

A department meeting was held in the department of Maths and the following resolutions were taken.

- (1) It is resolved to organize a field trip to final year students.
- (2) Conduct the second mid exams, valued and post the marks intime.
- (3) Resolved to complete the project work for the cluster students.

Signatures:

1. P. Rang

2. D. Sravani



08/06/21

# Staff Meeting

8/6/21

A dept meeting was held on 8/6/21 in the dept. of maths and the following resolutions

(i) It is resolved to maintain Academic records, teaching notes, Annual academic plans, marks registers, and also to complete the syllabus as per the semester wise plan.

(ii) The workload is carefully distributed among the two staff members as shown below.

<u>workload</u>	<u>Theory</u>	<u>practical</u>
I BBE (MPC&MPC&) HEIOT	$4+4=8$	$3+3=6$
II B.Sc (MPC&MPC)	$4+4=8$	$3+3=6$
III B.Sc (MPC&MPC)	$6+6=12$	$6+6=12$
	<u>28</u>	<u>24</u>

Total Theory - 28 hrs } 52 hrs  
 Total practical - 24 hrs }

Signatures of the Lecturers

1. P. Prang

2. Y. Gayatri

## staff meeting

Date: 4/10/2021

A department meeting was held on 4/10/2021 in the department of mathematics and the following resolutions.

- Discuss about the coverage of syllabus
- Resolved to organize a guest lecture.
- Resolved to give Assignments and conduct seminars.
- To conduct mid Examination as per the schedule given by C.C.E.
- finally Department charge taken over from P. Mangamma Madan who is the in charge of the department till now.

Signatures of the lecturers

1. 

2. P. Mang