

INSTITUTIONAL PLAN 2015 – 2016

Name of the College: Visakha Govt Degree College for Women					Name of the Principal: Dr. V. Sudhakara Rao					
Sl. No.	Month	Week	Tentative Dates	Name of the Department	Activity proposed	Lecturer in Charge	Whether conducted	If, not Reasons	Alternative Dates	Remarks
1.	JUNE	I Week	05.06.2015	Botany	World Environmental Day	Smt. S. Padmavathi Incharge of Dept. of Botany	Yes			
2.				Institution	Staff Council Meeting		Yes			
3.				All Department	Preparation of lists of failed student in OU Exams	All the Staff Members	Yes			
4.			14.06.2015	All Department	Commencement of Classes for II, IIIrd Year Students by following Annual Curricular Plans and writing down of Teaching notes and Teaching Dairies	All the Teaching Faculty members	Yes			
5.				Chemistry, Physics, Maths, Computer Science, History, Economics	Preparations of Lists of Students for Remedial Coaching	All Incharges	Yes			
6.			14.06.2015	Red Ribbon Club	World Blood Donor Day	Sri.S.V.S.Prasad Lec in Commerce	Yes			

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1.	JULY	I Week		All Department	Orientation for 1 st Year Students on (College activities, facilities, Certificate Courses, Youth Festival, NSS)	All the Teaching Faculty Members	Yes			
2.		II Week		Career Guidance Cell	Anti Ragging Seminar	Sri.S.V.S.Prasad Lec in Commerce	Yes			
3.				All Department	Commencement of students centric activities (Students Seminars / Study Project / Filed Trips / Competitions	All the Teaching Faculty Members	Yes			
4.		III Week		Green Club	Vanamahotsavam	Smt. S. Padmavathi Incharge of Dept. of Botany	Yes			
5.				Institutional	Staff Meeting on Academic Activities		Yes			
6.			18.07.2015	All Department	Staff Meeting	All the Teaching Faculty Members	Yes			
7.			24.07.2015	All Department	Staff Meeting	All the Teaching Faculty Members	Yes			
8.			27.07.2015	All Department	Staff Meeting	All the Teaching Faculty Members	Yes			

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1.	AUGU ST	III Week		All the Department	Unit Test – I for all UG Students	All the Teaching Faculty Members	Yes			
2.			15.08.2015	Cultural Committee	Independence Day 2017 Celebration	Smt. N. Sarada Lec in Telugu	Yes			
3.			26.08.2015	Women Empowerment Cell	Women's Equality Day	Smt. P. Mangamma Lec in Maths	Yes			
4.			01.08.2015	All Department	Staff Meeting	All the Teaching Faculty Members	Yes			
5.			24.08.2015	All Department	Staff Meeting	All the Teaching Faculty Members	Yes			

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1.	SEPTEMBER		05.09.2015	Cultural Committee	Teachers Day	Smt. N. Sarada Lec in Telugu	Yes			
2.		Last Week		All the Departments	II Test Unit Examinations	Sri.S.V.S.Prasad Lec in Commerce	Yes			
3.		II Week		AGO	Teacher Evaluation Process	Sri.S.V.S.Prasad Lec in Commerce	Yes			
4.			21.09.2015	Cultural Committee	Freshers Day Celebrations	Smt. Ch.S. Anuradha Lec in Chemistry	Yes			
5.			22.09.2015	Hindi	Hindi Devas Celebrations	Dr. K. Sudha Lec in Hindi	Yes			
6.			24.09.2015	NSS	NSS Day activities	Sri.S.V.S.Prasad Lec in Commerce Dr. K. Geetanjali Lec in Economics	Yes			
7.			01.09.2015	All Department	All the Teaching Faculty members	All the Teaching Faculty Members	Yes			
8.			15.09.2015	All Department	All the Teaching Faculty Members	All the Teaching Faculty Members	Yes			

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1.	OCTOBER		02.10.2015		Gandhi Jayanthi					
2.			05-10-2015		Celebration of Maharshi Valmiki Jayanthi	Dr. K. Sudha Lec in Hindi				
3.		III Week			Consumer Awareness Programme	Sri.S.V.S.Prasad Lec in Commerce				
4.			31.10.2015	Politics	National Integration Day	Smt. P. Dhana Lakshmi Lec in Political Science				

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1.	NOVEMBER	I Week	1-5	Cultural & Physical Education Committee	Yuvatharangam	Smt. Ch.S. Anuradha Lec in Chemistry Smt. N. Sarada Lec in Telugu Smt. R. Kiranmayi Phy Dir				
2.			11.11.2015	Economics	National Education Day	Smt.Ch. Lakshmi Lecturer in Economics				
3.			Nov 14-20	Library	Library Week Celebrations	Dr. A. Dharani Lecturer Lib. Science				
4.		IV Week	24-29	All the Departments	Half Yearly Exams	Sri.S.V.S.Prasad Academic Coordinator				
5.			14.11.2015	All Department	Staff Meeting	All the Teaching Faculty Members				
6.			27.11.2015	All Department	Staff Meeting	All the Teaching Faculty Members				

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1.	DECEMBER		01.12.2015	Red Ribbon Club Health Club	Aids Day	Sri.S.V.S. Prasad Lec in Commerce Smt. Ch. Shanthy Devi Lec in Microbiology				
2.			10.12.2015	Economics	Human Rights Day	Smt. Ch. Lakshmi, Lecturer in Economics				
3.				Exams Committee	Processing of AU Exam applications of Students					
4.			24.12.2015	Consumer Club	National Consumer Day	Sri.S.V.S. Prasad Lec in Commerce				
5.			01.12.2015	All Department	Staff Meeting	All the Teaching Faculty Members				
6.			12.12.2015	All Department	Staff Meeting	All the Teaching Faculty Members				

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1.	JANUARY	I Week		House Exams	Prefinal Examinations	Sri.S.V.S. Prasad Lec in Commerce				
2.			12.01.2016	Cultural Committee	National Youth Day	Smt. N. Sarada Lec in Telugu				
3.			25.01.2016	Political Science	National Voters Day	Smt.P. Dhana Lakshmi Lec in Pol Sci				
4.			26.01.2016	Cultural Committee Physical Education	Republic Day	Smt. N. Sarada Lec in Telugu Smt. R. Kiranmayi Phy Dir				

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1.	FEBRUARY	III Week			Revision & Remedial Classes to needy students					

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1.	March		08.03.2016	Women Empowerment Cell	International Womens Day	Smt. P. Mangamma Lec in Maths				
2.		III Week		Furniture Committee	Stock Verification					